

St. Florian House
Ayton Road
Wymondham, Norfolk
NR18 0QH

t. 0333 010 2000
w. marlowefireandsecurity.com
e. enquiry@marlowefireandsecurity.com

29 September 2022

Dear Supply Chain Partner

RE: NOTIFICATION OF CHANGE OF COMPANY NAME

Following the previous communications from BBC Fire Protection to notify you of the change of name to Marlowe Fire & Security (BBC) Limited, we would like to welcome you to our new brand.



From 1st October 2022, all future communications will be branded Marlowe Fire & Security. This is not a legal entity change, BBC will continue to operate under the same legal entity number (01454397) but will be renamed as "Marlowe Fire & Security (BBC) Limited".

As previously stated, Marlowe Fire & Security's adherence to the contractual obligations agreed between you and BBC Fire Protection will remain unaffected by this rebrand.

What is going to change and what will stay the same?

There will be no material change to your current arrangements. Our adherence to our agreed contractual obligations remain unaffected by the rebrand.

Updating your records

In order to support the rebrand process, I would like to confirm to you our company details. If you have not already done so, please ensure that this notification is distributed to the relevant teams and individuals within your organisation and your records are updated for 1st October 2022.

Company Name:	Marlowe Fire & Security (BBC) Limited
Company Registration No:	01454397
VAT Registration No:	GB342427963
Registered Office:	20 Grosvenor Place, London, SW1X 7HN
Primary Trading Address:	St. Florian House, Ayton Road, Wymondham, Norfolk, NR18 0QH
Head Office:	Lowry House, 5 Ohio Avenue, Salford Quays, Greater Manchester, M50 2GT
Telephone:	0333 010 2000
Email:	hello@marlowefireandsecurity.com
Website:	www.marlowefireandsecurity.com

Marlowe Fire & Security

Registered Name: Marlowe Fire & Security (BBC) Limited
Registered Office: 20 Grosvenor Place, London, SW1X 7HN
Registered in England & Wales
Company Registration No. 01454397
Vat Registration No. 342 4279 63



Please send all Delivery Notes/Proof of Delivery

For all deliveries that have been sent to site and / or collected by our engineers, please send your proof of delivery to purchases@marlowefireandsecurity.com

This will ensure our order for goods received and your invoice will flow through our processes onto your Purchase Ledger account awaiting payment at the appropriate date.

Statements & Invoices

Please email all statements and invoices to accounts.payable@marlowefireandsecurity.com

Invoices dated after 1st October 2022 in the name of BBC Fire Protection Ltd will have to be re-issued in the correct company name with a valid Purchase Order Number and may cause a delay in payment.

For any queries in reference to your account please email accounts.payable@marlowefireandsecurity.com

What happens next?

No further action is required from you at this time and further updates will be provided to you throughout the process both directly and through our websites and social media accounts.

This new chapter is an exciting step for our business and supply chain partners and I want to thank you for your continued custom. I look forward to continuing our valued relationship and exploring the new opportunities that Marlowe Fire & Security can offer. If you have any questions or would like any further information, please email integration@marlowefireandsecurity.com

Yours faithfully



Robert Flinn
Chief Executive



Paul Mather
Marlowe Fire & Security Managing Director